

Curtlee Hill, Wootton, NN4 6ED
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To: All Parish Councillors

You are hereby summoned to attend the **Ordinary** meeting of **Wootton Parish Council** to be held at Wootton Community Centre on **Monday 17th March 2025** commencing at **6.30pm** for the purpose of transacting the following business. Members of the public and press are invited to attend.

Issued by:

Date: 11th March 2025



Agenda

WPC/25/54 To receive apologies

WPC/25/55 To receive and approve for signature the minutes of the meeting held on 20th January 2025

WPC/25/56 To receive declarations of interest under the Council's Code of Conduct related to business on the agenda

(Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting during the transaction of that item of business).

WPC/25/57 To receive requests for dispensation

(Requests for dispensation must be made to the Proper Officer in writing).

WPC/25/58 Police & Public Session

(Members of the public are invited to address the Council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Representations shall not require a response at the meeting nor start a debate. Members of the public should address the chairman of the meeting, who may direct that a written or oral response be given).

WPC/25/59 To receive the Chairman's Report

WPC/25/60 To receive the Clerk's Report

WPC/25/61 Finance & Administration

a. To approve the payments made between 12th February to 11th March 2025

b. To receive the bank balances for the end of February 2025

c. To receive the budget vs actuals report

WPC/25/62 Resolve to receive and note the minutes of the Finance and Community Centre Committee Meeting on 3rd March 2025

WPC/25/63 Resolve to accept the Finance and Community Centre Committee's recommendation to make a donation of £500 to Hackleton Parish Council for their two noticeboards that are on Lady Hollow Drive and St George's Fields once the Community Governance Boundary change has been completed

- WPC/25/64** Receive feedback from the Facilities Manager regarding the removal of the kitchen and resolve next steps.
- WPC/25/65** Resolve whether to purchase new plants for the parish planters or instead hold a community planter competition
- WPC/25/66** Resolve to investigate providing a community garden
- WPC/25/67** Resolve to accept the quote to upgrade the fire alarm panel
- WPC/25/68** Resolve to accept the quote for filling and regrading the footpath that joins the new bridge in the spinney
- WPC/25/69** Resolve to allow the WI to replace the tree that they planted on the Green in Wootton in 2018 to commemorate the Centenary of Wootton WI
- WPC/25/70** To receive the estimated costs to replace the path at the Memorial Garden and resolve next steps
- WPC/25/71** Resolve to purchase locks for the toilet/disabled toilet in the community centre
- WPC/25/72** Resolve to investigate providing a new dog waste bin on Lady Hollow Drive
- WPC/25/73** Resolve to accept the quote to replace the air conditioning units in both the front office and the meeting room
- WPC/25/74** Resolve to accept the quote from the Community First Responders to supplying first aid for our VE beacon lighting event and our family fun day
- WPC/25/75** Resolve to increase the bar prices as recommended by the Events and Bar Manager
- WPC/25/76** Resolve to select two councillors to visit local schools the week beginning 27th October to advertise the upcoming firework event on 2nd November
- WCP/25/77** Policies
- a. Resolve to adopt the DBS Policy
 - b. Resolve to adopt the Memorial Inspection Policy and purchase binding machine, stakes and signage
- WPC/25/78** Resolve to approve the Asset List
- WPC/22/79** Resolve to agree for the unsuitable for HGV signs to be installed by Highways on Berry Lane
- WPC/25/80** Resolve to sign the David Wilson Homes Land Transfer documents
- WPC/25/81** Resolve to allow Hackleton Primary School to include a write up about the school in the Wootton Mag
- WPC/25/82** Planning
- To consider and determine the council's response to the following planning application:
- a. 2025/0920/TCA – Yeoman of England Public House, High Street, NN4 6LP – Tree works to include – prune to 4 x lime trees, prune and ivy removal from sycamore and holly trees, removal of ivy from 1 x sycamore, maple, yew and laburnum trees

WPC/25/83 To receive a report from Councillors attending meetings

WPC/25/84 Close

Date of Wootton Community Meeting: 19th March 2025

Date of next meeting: Monday 28th April 2025