

WOOTTON PARISH COUNCIL



NCALC Council of the Year 2020

Curtlee Hill, Wootton, Northampton, NN4 6ED

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Minutes of the **Ordinary Parish Council Meeting** held on **Monday 19th June 2023** at 7.00pm.

Present: Chairman Cllr E Fisher, Vice-Chairman Cllr Sara Homer, Cllr S Ghavami, Cllr R Thakarar, Cllr D Harrison, Cllr M Batson & Cllr D McClellan

Also present: 9 members of the public

Item no	
116/23	To receive apologies Apologies were received from Cllr Derham due to holiday & Cllr Servent due to commitments
117/23	To receive and approve for signature the minutes of the meeting held on 22nd May 2023 RESOLVED: The minutes of the meeting held on 22 nd May 2023 were approved as a true record of the meeting
118/23	To receive Declarations of Interest There were no declarations of Interest
119/23	To receive requests for dispensation There were no applications for dispensations
120/23	Public Session The Clerk read out the police reports for April: <ul style="list-style-type: none"> • 3 Criminal damage • 3 Non-Residential Burglary • 0 Burglary Residential • 0 Vehicle crime Members of the public: A member of the public said he doesn't want benches on the and advised that the grass is too long around the Parish Another member of the public raised the matter of grass being too long and the hedgerow is growing over the footpath. He also said one of the lamp post is hidden behind some trees on the path leading to Quinton Road A member of the public advised the council she would like a few benches on the Rec Cllr Larratt advised Members WNC have just purchased some new Highways equipment and that roads should be regularly inspected
121/23	To receive the Chairmans Report: The Chairman asked Members to give as much time as they can sending supporting documents to colleagues relating to agenda items
122/23	To receive the Clerk's Report: <ul style="list-style-type: none"> • The Clerk advised Members that a couple of areas in the Parish were having problems with rats • The Shelter on the Rec has been put back up following being painted by Caroline Chisholm school • The Clerk attended a Climate Change Forum at Northampton Town Council – she advised Members attend the next one • A new Highways Forum has been created with WNC Highways & Parish & Town Councils; the advised she has joined this forum to ensure Wootton is look after • The Clerk attended the larger Council's Clerks Forum

	<ul style="list-style-type: none"> • All the overgrown paths in the Parish have been reported to Highways who have advised they will be cut within the next four weeks. The Clerk said she had fed back that this wasn't good enough and that they needed doing asap • A vehicle smashed through 10 bollards on the edge of the Rec which is now being looked after by our insurance company • A Community Safety Engagement Day was run by Northants Police & partners & the Clerk had a stand • The Library received 1695 visitors during May. The Summer Reading challenge will run this year and the Library Services are looking at ways in which they can separate the service between NNC & WNC • Grant funding was awarded from WNC from the Covid relieve fund to buy 12 twelve comfy chairs for the Knit & Natter group • CIL Monies from the Financial year 2022/2023 of £5445 have been received from WNC. A review of CIL money from 2015 – 2022 is currently being carried out due to lack of payment from NBC • Complaints are being received about the lack of mowing and No Mow May • The local fish & chip van has lost it's chimney due to low trees on Farmclose Road Green • The Bleed Kit is now in place with the external defib and will be registered with the emergency services • Anti-social behaviour – a fire was lit at midnight at the front of the Community Centre & young people are climbing on the roof of the Centre
123/23	<p>Finance & Administration</p> <p>a To approve the payments made between 18th May – 14th June 2023</p> <p>RESOLVED: to agree the payments made between 18th May – 14th June 2023 shown in Appendix A.</p> <p>The Clerk advised Members CIL monies of £5445.00 has been paid into the bank account. The Clerk also advised Members she has moved reserves of £40,000.00 into the Nationwide Account.</p> <p>b To receive bank balances for the end of May:</p> <ul style="list-style-type: none"> • Unity £180,595.62 • Nationwide £111,258.96 <p>c To receive the Actuals vs Budget report</p> <p>Members received the Actuals vs Budget report</p>
124/23	<p>Finance Committee</p> <p>a To receive the Minutes of the Finance Committee</p> <p>Members received the Minutes and acknowledged the Committee Chairmans report</p> <p>a To agree the Terms Of Reference for the Finance Committee</p> <p>RESOLVED: Members agreed the revised Terms of Reference</p>
125/23	<p>To Co-opt a new Parish Councillor following the resignation of Adrian Cozens</p> <p>RESOLVED: to Co-opt Malcolm Callan onto the Parish Council</p>
126/23	<p>To discuss & appoint councillor responsibilities</p> <p>Following a discussion about areas of responsibility, Members:</p> <p>RESOLVED:</p> <ul style="list-style-type: none"> • Highways – Cllrs Callan & Hodgkinson • The Mag – Cllrs Batson & Ghavami • Community Centre Maintenance – Cllrs Thakarar & Harrison • Sports Teams – Cllrs McClellan & Fisher • Planning – Cllr Servent • Flood Warden – Cllrs Derham & Homer • Coffee shop – Cllrs Fisher & Thakarar • Wombles – Cllr Ghavami

	<ul style="list-style-type: none"> • Police Representative – Cllrs Homer & Harrison • Schools Liaison – Cllrs Batson & McClellan • Seniors – Cllrs Fisher & Homer • Medical Centre – Cllr Derham
127/23	<p>Community Centre</p> <p>a To consider placing benches on the Rec and around the Parish RESOLVED: Members voted not to place benches on the Rec RESOLVED: Members voted to look into placing benches around the parish and to consult with Residents about where they should be sited</p> <p>a To consider the purchase of new furniture for the Main Hall, Jubilee Room & Atrium RESOLVED: To agree the quotation of £14,019.64 for the purchase of new furniture as put together by the Bar & Functions Manager</p> <p>c To consider a request from WSG Adults to train at the Rec during the summer and to play friendlies during August RESOLVED: To agree to a request to train on the Rec during the summer, 1.5 hours on a Tuesday evening RESOLVED: To agree to friendly games being played on the adult pitch subject to the team covering the costs including pitch fees & lining</p> <p>d To consider a service plan for the removable wall RESOLVED: Not to pay for service plan</p> <p>e To discuss and consider the installation of mains electricity outlet at the perimeter railings of the Community Centre RESOLVED: Cllr McClellan was asked to spec the work and obtain a quote for the works; Cllr Harrison said he would help in this regard</p> <p>f To review the Community Centre Rec charges Cllr McClellan said we need to look at how we charge and what we charge the community for</p> <p>g To consider a quote to power the three new wall TV's RESOLVED: Not to go ahead with the quotation Cllr Harrison will gather three quotes and bring them back to the next meeting</p>
128/23	<p>Open Spaces</p> <p>a To consider appointing a contractor to water the tree corridor using the grant from UTCF RESOLVED: To appoint Parish & Shires to water the trees weekly for the next 12 twelve weeks at a cost of £80 per week</p> <p>b To consider submitting a grant application for the 2023/2024 tree planting project RESOLVED: To agree to submitting a grant to plant 44 trees at a cost of £2379 which is 20% of the cost and includes maintenance for three years</p>
129/23	<p>To consider the purchase of a van as agreed in the budget RESOLVED: to delegate power to the Clerk to purchase a van with a maximum budget of £10,000 to include insurance, fit out & livery</p>
130/23	<p>To discuss appetite for taking on the new Community Centre at Hardingstone and to agree next steps Members discussed looking into taking on ownership of the Sports Hall at Hardingstone and decided to carry on with their investigation as to the feasibility of owning the site</p>
131/23	<p>To consider signing up to the Community Safety Charter RESOLVED: To sign up to the Community Safety Charter. Cllr Homer will lead on the project</p>
132/23	<p>To consider applying for a Traffic Regulation Order, placing a weight limit of 7.5 tonnes on Wooldale Road RESOLVED: To apply for a TRO placing a weight limit of 7.5 tonnes on Wooldale Road</p>
133/23	<p>To receive a report from Councillors attending meetings Cllr Hodgkinson attended a meeting with National Highways regarding the A45</p>
134/23	<p>To receive a report from Councillors attending the Cllr monthly Surgery and to the consider any requests Cllr Hodgkinson & McClellan attended the surgery</p>

135/23	To note the date of the next meeting – Parish Council Meeting 17th July 2023
	Close - The meeting closed at 21.54pm

Signed _____

Date _____



Appendix A

Bill Payment List

18 May - 14 June, 2023

	Date	No.	Supplier	Amount
Unity Current A/C				
	19/05/2023	DDR	Kingfisher Office Services LLP	-150.64
	19/05/2023	DDR	Barton Telecom Services	-89.79
	20/05/2023	DDR	BOC	-234.86
	30/05/2023	DDR	Veolia	-198.72
	09/06/2023	DDR	Eposnow	-102.00
	01/06/2023	DDR	Grenke Leasing Limited (CCTV)	-62.71
	02/06/2023	DDR	LWC NORTHAMPTON	-817.08
	02/06/2023	OnLine	Millennium Cleaning Services	-80.00
	01/06/2023	OnLine	Northants ACRE	-42.00
	01/06/2023	DDR	2	-13.61
	01/06/2023	DDR	Quickbooks	-40.80
	01/06/2023	OnLine	TotalEnergies	-3,722.89
	01/06/2023	OnLine	Northamptonshire Pension Funds	-718.00
	30/05/2023	DDR	Siemens	-82.80
	01/06/2023	DDR	TV Licencing	-41.00
	01/06/2023	DDR	West Northants Council (Business Rates)	-52.00
	01/06/2023	OnLine	Ashby Computer Services LLP	-24.84
	09/06/2023	DDR	LWC NORTHAMPTON	-1,090.62
	09/06/2023	DDR	SKY WINES LIMITED	-1,243.18
	01/06/2023	OnLine	Weedwise Ltd	-4,104.50
	01/06/2023	OnLine	Zoom	-15.59
	23/05/2023	DDR	SKY WINES LIMITED	-918.38
	25/05/2023	DDR	LWC NORTHAMPTON	-241.85
	01/06/2023	OnLine	Webb House	-102.00
	20/05/2023	STO	Personnel Advice & Solutions	-120.00
	01/06/2023	Online	HMRC	-2,510.01
	01/06/2023	Online	LGPS	-2,503.54
	14/06/2023	DDR	Global Payments	-398.90
Total				-£ 19,722.31
Net Salary costs				11,430.88