

WOOTTON PARISH COUNCIL



Curtlee Hill, Wootton, NN4 6ED

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To: All Parish Councillors

You are hereby summoned to attend the **Ordinary** meeting of **Wootton Parish Council** to be held at Wootton Community Centre on **Monday 30th January 2023** commencing at **7.00pm** for the purpose of transacting the following business. Members of the public and press are invited to attend.

Issued by:

Date: 25th January 2023

Tina Charteress

Agenda

- 020/23** To receive apologies
- 021/23** To receive and approve for signature the minutes of the meeting held on 16th January 2022
- 022/23** To receive declarations of interest under the Council's Code of Conduct related to business on the agenda
(Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting during the transaction of that item of business.)
- 023/23** To receive requests for dispensation – requests for dispensation must be made to the Proper Officer in writing
- 024/23** Exclusion of the press and public – due to the confidential nature of the business to be transacted the press and public are excluded from the next items on the agenda:
- 025/23** To agree the Tender Document for the Grounds Maintenance Contract
- 026/23** To agree a short list of contractors to take to the next stage of the procurement process
- 027/23** To appoint a Councillor to open the received tender documents with the Clerk for quotation evaluation on Thursday 16th February 2023
- 028/23** To note the date of the next meeting – Parish Council Meeting: 20th February 2023