

Curtlee Hill, Wootton, NN4 6ED

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To: All Parish Councillors

You are hereby summoned to attend the **Ordinary** meeting of **Wootton Parish Council** to be held at Wootton Community Centre on **Monday 20th February 2023** commencing at **7.00pm** for the purpose of transacting the following business. Members of the public and press are invited to attend.

Issued by:

Date: 15th February 2023

Tina Charteress

Agenda

029/23 To receive apologies

030/23 To receive and approve for signature the minutes of the meeting held on 20th January 2023

031/23 To receive declarations of interest under the Council's Code of Conduct related to business on the agenda

(Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting during the transaction of that item of business.)

032/23 To receive requests for dispensation – requests for dispensation must be made to the Proper Officer in writing

033/23 Police & Public Session

(Members of the public are invited to address the Council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Representations shall not require a response at the meeting nor start a debate. Members of the public should address the chairman of the meeting, who may direct that a written or oral response be given.)

034/23 To receive the Clerk's Report

035/23 Finance & Administration

a To approve the payments made between 13th January – 14th February 2023

b To receive the bank balances for the end of January 2023

c To receive the Actuals vs Budget report

d To receive the Internal Control report and to note any action

e To consider the disposal of three assets – a broken table tennis table, a heavy duty strimmer & a salt spreader

f To agree the Calendar of meetings for 2023/2024

g To agree the purchase of a new laptop for the Bar & Functions Manager

036/23 To Co-opt a new Parish Councillor following resignation of Adrian Cozens

037/23 Community Centre

a To agree a quotation for the replacement of a broken extractor fan and the re-wiring of existing fans in the changing rooms

- b To agree the purchase of new AV equipment
- c To agree a quotation for a new floor in the Jubilee Room
- d To discuss and consider planting on the front beds at the Community Centre
- e To consider changing the Community Centre Bar to cashless following a change in cash banking arrangements with Unity Trust Bank
- f To consider renting the field for a two day charity event for the Hope Centre
- g To consider an approach from a cricket club to re-open the cricket pitch

038/23 To consider the purchase of additional dog fouling signage

039/23 To agree a specification for the tender document for the new play area and to delegate the production and issue of the document to the Clerk

040/23 To agree to request new “no mow” areas to encourage wildflower growth

041/23 To seek approval to name the open spaces in the Parish with historical names

042/23 To declare a Climate Change Emergency

043/23 To consider a request from a local resident to purchase/lease land from the Parish Council

044/23 To receive the final progress payments certificate from PhP regarding the Community Centre Extension and to consider the release of the retention monies

045/23 To consider the following planning applications:

Appeal APP/W2845/D/22/33045944	Frosts Court, Wootton	Information only: appeal against S78 against refusal of a householder application
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046/23 To receive a report from Councillors attending meetings

047/23 To receive a report from Councillors attending the Cllr monthly Surgery and to consider any requests

048/23 Exclusion of the press and public – due to the confidential nature of the business to be transacted the press and public are excluded from the next items on the agenda:

049/23 To discuss and consider a letter from Andrea Leadsom MP in relation to Wootton Medical Centre

050/23 To agree the contractor for the Grounds Maintenance contract

051/23 To note the date of the next meeting – Parish Council Meeting: 20th March 2023