

Curtlee Hill, Wootton, NN4 6ED

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To: All Parish Councillors

You are hereby summoned to attend the **Ordinary** meeting of **Wootton Parish Council** to be held at Wootton Community Centre on **Monday 19th June 2023** commencing at **7.00pm** for the purpose of transacting the following business. Members of the public and press are invited to attend.

Issued by:

Date: 13th June 2023

Tina Charteress

Agenda

- 116/23 To receive apologies**
- 117/23 To receive and approve for signature the minutes of the meeting held on 22nd May 2023**
- 118/23 To receive declarations of interest under the Council's Code of Conduct related to business on the agenda**
(Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting during the transaction of that item of business.)
- 119/23 To receive requests for dispensation** – requests for dispensation must be made to the Proper Officer in writing
- 120/23 Police & Public Session**
(Members of the public are invited to address the Council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Representations shall not require a response at the meeting nor start a debate. Members of the public should address the chairman of the meeting, who may direct that a written or oral response be given.)
- 121/23 To receive the Chairman's Report**
- 122/23 To receive the Clerk's Report**
- 123/23 Finance & Administration**
- a To approve the payments made between 18th May - 14th June 2023
 - b To receive the bank balances for the end of May 2023
 - c To receive the Actuals vs Budget report
- 124/23 Finance Committee**
- a To receive the Minutes of the Finance Committee
 - b To agree the Terms Of Reference for the Finance Committee
- 125/23 To Co-opt a new Parish Councillor following the resignation of Adrian Cozens**
- 126/23 To discuss & appoint councillor responsibilities**
- 127/23 Community Centre**
- a To consider placing benches on the Rec and around the Parish
 - b To consider the purchase of new furniture for the Main Hall, Jubilee Room & Atrium

- c To consider a request from WSG Adults to train at the Rec during the summer and to play friendlies during August
- d To consider a service plan for the removable wall
- e To discuss and consider the installation of mains electricity outlet at the perimeter railings of the Community Centre
- f To review the Community Centre Rec charges
- g To consider a quote to power the three new wall TV's

128/23 Open Spaces

- a To consider appointing a contractor to water the tree corridor using the grant from UTCF
- b To consider submitting a grant application for the 2023/2024 tree planting project

129/23 To consider the purchase of a van as agreed in the budget

130/23 To discuss appetite for taking on the new Community Centre at Hardingstone and to agree next steps

131/23 To consider signing up to the Community Safety Charter

132/23 To consider applying for a Traffic Regulation Order, placing a weight limit of 7.5 tonnes on Wooldale Road

133/23 To receive a report from Councillors attending meetings

134/23 To receive a report from Councillors attending the Cllr monthly Surgery and to consider any requests

135/23 To note the date of the next meeting – Parish Council Meeting: 17th July 2023