

Curtlee Hill, Wootton, NN4 6ED

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www.woottonparishcouncil.gov.uk

To: All Parish Councillors

You are hereby summoned to attend the **Ordinary** meeting of **Wootton Parish Council** to be held at Wootton Community Centre on **Monday 18th December 2023** commencing at **7.00pm** for the purpose of transacting the following business. Members of the public and press are invited to attend.

Issued by:

Date: 12th December 2023

Tina Charteress

Agenda

- 217/23 To receive apologies**
- 218/23 To receive and approve for signature the minutes of the meeting held on 20th November 2023**
- 219/23 To receive declarations of interest under the Council's Code of Conduct related to business on the agenda**
(Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting during the transaction of that item of business.)
- 220/23 To receive requests for dispensation** – requests for dispensation must be made to the Proper Officer in writing
- 221/23 Police & Public Session**
(Members of the public are invited to address the Council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Representations shall not require a response at the meeting nor start a debate. Members of the public should address the chairman of the meeting, who may direct that a written or oral response be given.)
- 222/23 To receive the Chairman's Report**
- 223/23 To receive the Clerk's Report**
- 224/23 To co-opt new councillors to fill two vacant positions**
- 225/23 Finance & Administration**
- a To approve the payments made between 16th November – 13th December 2023
 - b To receive the bank balances for the end of December 2023
 - c To receive the Actuals vs Budget report
 - d To appoint a Police Liaison Representative
 - e To appoint an Internal Control Councillor
- 226/23 To consider a suggested social innovation impact project**
- 227/23 To consider a proposal from Caloo regarding the outstanding balance owed reference the cross riders**
- 228/23 To consider a response to the WNC Tree Policy consultation**

- 229/23** To review the draft budget and to consider projects for input into the draft budget
- 230/23** To agree to joining an apprenticeship scheme with LNP Education to support a library apprentice
- 231/23** Planning
 - a To consider the following planning consultation:

PROPOSED BASE STATION INSTALLATION UPGRADE AT CORNERSTONE 11412624, WOOTON NGR: E: 475810, N 256210	BERRY LANE ROUNDABOUT, WOOTTON,
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- 232/23** To receive a report from Councillors attending meetings
- 233/23** To receive a report from Councillors attending the Cllr monthly Surgery and to consider any requests
- 234/23** Exclusion of the press and public – due to the confidential nature of the business to be transacted the press and public are excluded from the next items on the agenda:
- 235/23** To discuss Coffee Shop extraction and to consider further options
- 236/23** To note the date of the next meeting – Parish Council Meeting: 15th January 2024