

Curtlee Hill, Wootton, NN4 6ED

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To: All Parish Councillors

You are hereby summoned to attend the **Ordinary** meeting of **Wootton Parish Council** to be held at Wootton Community Centre on **Monday 18th September 2023** commencing at **7.00pm** for the purpose of transacting the following business. Members of the public and press are invited to attend.

Issued by:

Date: 12th September 2023

Tina Charteress


Agenda

- 159/23 To receive apologies**
- 160/23 To receive and approve for signature the minutes of the meeting held on 31st July 2023**
- 161/23 To receive declarations of interest under the Council's Code of Conduct related to business on the agenda**
(Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting during the transaction of that item of business.)
- 162/23 To receive requests for dispensation** – requests for dispensation must be made to the Proper Officer in writing
- 163/23 Police & Public Session**
(Members of the public are invited to address the Council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Representations shall not require a response at the meeting nor start a debate. Members of the public should address the chairman of the meeting, who may direct that a written or oral response be given.)
- 164/23 To receive the Chairman's Report**
- 165/23 To receive the Clerk's Report**
- 166/23 Finance & Administration**
- a To approve the payments made between 13th July 13th September 2023
 - b To receive the bank balances for the end of August 2023
 - c To receive the Actuals vs Budget report
 - d To receive the Internal Control report for Quarter 1 and to note any matters for attention
 - e To retrospectively agree to pay the annual vehicle tax for the van by direct debit
 - f To receive the Annual External Audit Report and to note any action raised
 - g To confirm the Notice of Conclusion of Audit has been displayed and to confirm the inspection rights may be exercised
 - h To consider a S137 Grant Application from Wootton Pre-School Playgroup
- 167/23 Firework Event**
- a To agree quotations for:
 - Traffic management
 - Outside bar

- Toilet hire
 - Fairground
- b To agree road closures on Curtlee Hill & Farmclose Road
- c To agree:
- Food vendors & charges
 - Additional stalls i.e., light wands & face painting
- d To agree beneficiaries of monies raised at the event

168/23 Community Centre

- a To agree a quotation for a sub-meter to manage the re-charge of the Coffee Shop utilities
- b To consider reinstating the cricket pitch following a request from a Milton Keynes based team

169/23 To Co-opt a new Parish Councillor

170/23 To agree an Extension of the watering contract with Parish & Shires for the Tree Avenue using the grant fund that has been awarded for this purpose

171/23 To consider an email from Delightful Trees

172/23 To consider the purchase of an additional VAS to place Eastbound on Wooldale Road at a cost of £2783.00

173/23 To develop a fast response process to enable speedy eviction of any travellers who may set up on Parish Council owned land

174/23 To consider revised land transfer plans from David Wilson Homes and to agree the commuted sum

175/23 To consider the following planning applications:

WNN/2023/5978/EIA	Manor Oak EIA	Outline application for up to 900 dwellings including 35% affordable, a new local centre, land for a new 2FE primary school, open space including an extension to the adjacent country park and community allotments, enhanced off-site pedestrian and cycle links, and associated off-site highways works, with all matters reserved other than site access
WNN/2023/0711	3 Quebec Close Wootton	Front & rear roof dormers to main house and front single storey garage extension
WNN/2023/0707 <i>Planning extension agreed</i>	8 High Greeve Wootton Fields	Ground floor rear extension, front porch extension & garage conversion
WNN//2023/0660	3 Stockwell Avenue, Wootton	Single storey side & rear extensions, dropped kerb access & permeable paving to front of dwelling
WNN/2023/0652	19 Longmeadow Wootton Fields	Single storey front extension
WNN/2023/0591	9 Walkers Way Wootton Fields	Single storey extension to replace existing conservatory

176/23 To receive a report from Councillors attending meetings

177/23 To receive a report from Councillors attending the Cllr monthly Surgery and to consider any requests

178/23 Exclusion of the press and public – due to the confidential nature of the business to be transacted the press and public are excluded from the next items on the agenda:

179/23 To discuss & consider staff matters

180/23 To note the date of the next meeting – Parish Council Meeting: 16th October 2023