

Curtlee Hill, Wootton, NN4 6ED

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To: All Parish Councillors

You are hereby summoned to attend the **Ordinary** meeting of **Wootton Parish Council** to be held at Wootton Community Centre on **Monday 13th March 2023** commencing at **7.00pm** for the purpose of transacting the following business. Members of the public and press are invited to attend.

Issued by:

Date: 8th March 2023

Tina Charteress

Agenda

052/23 To receive apologies

053/23 To receive and approve for signature the minutes of the meeting held on 20th February 2023

054/23 To receive declarations of interest under the Council's Code of Conduct related to business on the agenda

(Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting during the transaction of that item of business.)

055/23 To receive requests for dispensation – requests for dispensation must be made to the Proper Officer in writing

056/23 Police & Public Session

(Members of the public are invited to address the Council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Representations shall not require a response at the meeting nor start a debate. Members of the public should address the chairman of the meeting, who may direct that a written or oral response be given.)

057/23 To receive the Clerk's Report

058/23 Finance & Administration

- a To approve the payments made between 15th February – 8th March 2023
- b To receive the bank balances for the end of February 2023
- c To receive the Actuals vs Budget report
- d To discuss the Clerk's absence in March/April

059/23 To receive the Minutes of the Finance Committee meeting:

- a To earmark Parish Council reserves inline with recommendations from the Finance Committee

060/23 To receive the Minutes of the Events Sub-committee:

- a To discuss & consider recommendations from the Events Sub-committee for the Firework Event

061/23 To consider a proposal to purchase new furniture for the Jubilee Room & the main hall

062/23 To Co-opt a new Parish Councillor following resignation of Adrian Cozens

- 063/23** To agree to support Russell Horsey to design site plans to support the next round of UTCF grant applications
- 064/23** To re-visit the motion to agree a wooden specification for the tender document for the new play area
- 065/23** To consider supporting a “No Mow May” initiative
- 066/23** To consider working with the schools to arrange supervised activities on strike days
- 067/23** To consider formulating a response to the Manor Oak Homes Consultation
- 068/23** To consider a request from Wootton Pre-School playgroup for a S137 Grant
- 069/23** To consider the purchase of a long-range walkie talkie system for the staff to be able to better manage incidents
- 070/23** To consider the following planning applications:

WNN/2023/0162	7 Walkers Way, Wootton	Single storey rear extension following demolition of existing conservatory
WNN/2023/0135	7 Orchard Close, Wootton	Demolition of existing garage & outbuilding & construction of single storey extension to front & side of existing dwelling
WNN/2023/0104	18 Martlet Close, Wootton	Landscaping to rear of property
WNN/2023/0168	35 Farmclose Road, Wootton	Garden outbuilding
WNN/2023/0211	18 Fosberry Close, Wootton	Demolition of existing conservatory & erection of new single storey rear extension
WNN/2023/0109	1 Resthaven Road, Wootton	Listed building consent application for deconstruction & reconstruction of chimney due to poor state of repair
WNN/2023/0217	23 Langford Drive, Wootton	Ground floor extension to the side of existing dwelling and new dormer in roof space to extend bathroom

- 071/23** To receive a report from Councillors attending meetings
- 072/23** To receive a report from Councillors attending the Cllr monthly Surgery and to consider any requests
- 073/23** Exclusion of the press and public – due to the confidential nature of the business to be transacted the press and public are excluded from the next items on the agenda:
- 074/23** To review and agree the recharging structure for the coffee shop utilities, insurance & business rates
- 075/23** To note the date of the next meeting – Parish Council Meeting: 11th April 2023