

## **Curtlee Hill, Wootton, NN4 6ED**

## Tel: 01604 705055 Email: clerk@woottonparishcouncil.gov.uk www.woottonparishcouncil.gov.uk

## To: All Members of the Finance Committee:

Tina Charteress.

You are hereby summoned to attend an **ordinary** meeting of the **Finance Committee** to be held at **Wootton Community Centre** on **Monday 4**<sup>th</sup> **December 2023** commencing at **6.30pm** for the purpose of transacting the following business. Members of the public and press are invited to attend.

Issued by: Date: 29<sup>th</sup> November 2023



021/23	To elect a Chairman of the Finance Committee
022/23	To receive apologies for absence
023/23	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda

(Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting during the transaction of that item of business.)

024/23	To approve the minutes of the Finance Committee Meeting held on Monday 5 <sup>th</sup>
	June 2023

026/23 To note the date of the next meeting – 4<sup>th</sup> March 2024