

Curtlee Hill, Wootton, NN4 6ED
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To: All Parish Councillors

You are hereby summoned to attend the **Ordinary** meeting of **Wootton Parish Council** to be held at Wootton Community Centre on **Monday 18th November 2024** commencing at **6.30pm** for the purpose of transacting the following business. Members of the public and press are invited to attend.

Issued by:

Date: 13th November 2024



Agenda

- 225/24 To receive apologies**
- 226/24 To receive and approve for signature the minutes of the meeting held on 21st October 2024**
- 227/24 To receive declarations of interest under the Council's Code of Conduct related to business on the agenda**
(Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting during the transaction of that item of business).
- 228/24 To receive requests for dispensation – Requests for dispensation must be made to the Proper Officer in writing**
- 229/24 Police & Public Session**
(Members of the public are invited to address the Council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Representations shall not require a response at the meeting nor start a debate. Members of the public should address the chairman of the meeting, who may direct that a written or oral response be given).
- 230/24 To receive the Chairman's Report**
- 231/24 To receive the Clerk's Report**
- 232/24 Resolve to co-opt new councillors to fill three vacant positions**
- 233/24 Finance & Administration**
a. To approve the payments made between 17th October – 13th November 2024
b. To receive the bank balances for the end of October 2024
c. To receive the budget vs actuals report
d. Resolve to accept the Finance and Community Centre Committees recommendation to invest £85,000 from the Council's reserves with CCLA.
e. Resolve to consider issuing a grant to the Patient Participation Group
- 234/24 Resolve to receive and note minutes from the Finance and Community Centre Committee meeting held on 11th November 2024**

- 235/24** **Resolve to accept the Finance and Community Centre Committees recommendation to change the website provider to Aubergine at a discounted one-off cost of £899, and to include online payments and event tickets modules at an additional one-off cost of £750. We will need to change providers this financial year due to the end date of our current contract.**
- 236/24** **Resolve to accept the recommendation of the Finance and Community Centre Committee to approve the quotation from PHS for the supply and monthly emptying of sanitary bins in the centre toilets, to be implemented within this financial year, at a cost of £275.34 per month.**
- 237/24** **Resolve to approve the amended grant policy.**
- 238/24** **To receive a report from Councillors attending meetings**
- 239/24** **Resolve to exclude the press and public due to the confidential nature of the business to be transacted.**
- 240/24** **Discuss and consider future staffing**
- 241/24** **Close**

Date of the next Parish Council Meeting: 16th December 2024