

**Curtlee Hill, Wootton, NN4 6ED**  
**Tel: 01604 705055 Email: clerk@woottonparishcouncil.gov.uk**  
**www.woottonparishcouncil.gov.uk**

**To: All Members of the Finance and Community Centre Committee:**

You are hereby summoned to attend an **Ordinary** meeting of the **Finance & Community Centre Committee** to be held in the Parish Office at **Wootton Community Centre** on **Monday 11<sup>th</sup> November 2024** commencing at **6.30pm** for the purpose of transacting the following business. Members of the public and press are invited to attend.

**Issued by:**

**Date: 6<sup>th</sup> November 2024**



### AGENDA

- F037/24**      **To receive apologies for absence**
- F038/24**      **To approve the minutes of the Finance Committee Meeting held on Monday 2<sup>nd</sup> September 2024**
- F039/24**      **To receive declarations of interest under the Council's Code of Conduct related to business on the agenda**  
*(Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting during the transaction of that item of business.)*
- F040/24**      **To receive requests for dispensation** – Requests for dispensation must be made to the Proper Officer in writing.
- F041/24**      **Public Session**  
*(Members of the public are invited to address the Council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Representations shall not require a response at the meeting nor start a debate. Members of the public should address the chairman of the meeting, who may direct that a written or oral response be given).*
- F042/24**      **To receive the Facilities and Operations Manager's Report**
- F043/24**      **To review the actuals vs budget report**
- F044/24**      **Resolve to consider future projects proposals and make recommendations to the full council.**
- 1. New website provider**
  - 2. Implementation of Decisions software**
  - 3. New laptops for staff**
  - 4. Flattening path and installation of sign at Simpson Manor Memorial**
  - 5. Thrupp Bridge**

6. Sanitary bins
7. Fire Alarm Panel
8. Wootton Community Centre Car Park

<b>F045/24</b>	<b>Resolve to discuss and consider upgrades to the extractor/cooking area in the coffeeshop.</b>
<b>F046/24</b>	<b>Resolve to increase the room hire rate for 2025</b>
<b>F047/24</b>	<b>Resolve to invest savings/reserves with CCLA</b>
<b>F048/24</b>	<b>Resolve to discuss the budget and precept for 2025/2026 for recommendation to full council.</b>
<b>F049/24</b>	<b>Resolve to exclude the press and public due to the confidential nature of the business to be transacted.</b>
<b>F050/24</b>	<b>Discuss and consider future staffing.</b>
<b>F051/24</b>	<b>To note the date of the next meeting finance and community centre committee meeting: 2<sup>nd</sup> December 2024</b>
<b>F052/24</b>	<b>Close</b>