

Curtlee Hill, Wootton, NN4 6ED
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To: All Parish Councillors

You are hereby summoned to attend the **Ordinary** meeting of **Wootton Parish Council** to be held at Wootton Community Centre on **Monday 16th September 2024** commencing at **6.30pm** for the purpose of transacting the following business. Members of the public and press are invited to attend.

Issued by:

Date: 11th September 2024



Agenda

- 174/24 To receive apologies**
- 175/24 To receive and approve for signature the minutes of the meeting held on 19th August 2024**
- 176/24 To receive declarations of interest under the Council's Code of Conduct related to business on the agenda**
(Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting during the transaction of that item of business).
- 177/24 To receive requests for dispensation – Requests for dispensation must be made to the Proper Officer in writing**
- 178/24 Police & Public Session**
(Members of the public are invited to address the Council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Representations shall not require a response at the meeting nor start a debate. Members of the public should address the chairman of the meeting, who may direct that a written or oral response be given).
- 179/24 To receive the Chairman's Report**
- 180/24 To receive the Clerk's Report**
- 181/24 Resolve to co-opt a new councillor after 17th September to fill the vacant position should no election be called**
- 182/24 Finance & Administration**
a To approve the payments made between 15th August – 11th September 2024
b To receive the bank balances for the end of August 2024
c To receive the budget vs actuals report
- 183/24 Resolve to appoint a new internal controls councillor**
- 184/24 Resolve to appoint a new member of the events working group**

- 185/24** **Resolve to appoint a new member to the Finance and Community Centre Committee**
- 186/24** **Resolve to adopt the social media policy**
- 187/24** **Resolve to consider allowing No 50 Coffee Shop the use of the centre kitchen to prepare afternoon teas.**
- 188/24** **Resolve to allow the rec to be used to fly a hot air balloon**
- 189/24** **Resolve to accept quotation for a health and safety specialist company to assist in managing Health and Safety Policies, Training and Risk Assessments to ensure legal compliance**
- 190/24** **Resolve to accept quotation to carry out work to the culvert on Spartan Close**
- 191/24** **Wootton Mag**
1. Resolve whether to print the Wootton mag in full colour and to pay for delivery
2. Resolve to deliver the mag to St Geroge's field
- 192/24** **Resolve to accept the quotation to have a donkey attend the Christmas Fayre.**
- 193/24** **Fireworks**
1. Resolve to accept the quotation for the traffic management company to assist with the Fireworks event
2. Resolve to agree for Wootton St George Adults to be a beneficiary (along with the Scouts) from money raised at the Firework event
- 194/24** **Resolve to plant 1000 donated crocus bulbs in the parish**
- 195/24** **Resolve whether to instruct our solicitor to chase David Wilson Homes' solicitor prior to David Wilson Homes accepting our solicitor's uplift fees**
- 196/24** **Resolve to respond to the Hermitage Way, Wootton parking restriction TRO – P/2042**
- 197/24** **Resolve to respond to the Additional HMO Licensing Consultation**
- 198/24** **Resolve to respond to the Local Transport Plan Consultation**
- 199/24** **To receive a report from Councillors attending meetings**
- 200/24** **Close**

Date of the next Parish Council Meeting: 21st October 2024