

WOOTTON PARISH COUNCIL



NCALC Council of the Year 2020

Curtlee Hill, Wootton, Northampton, NN4 6ED

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Minutes of the **Ordinary Parish Council Meeting** held on **Monday 17th June 2024** at 6.30pm.

Present: Vice-Chairman Cllr J Servent, Cllr S Ghavami, Cllr M Callan, Cllr J Bilson, Cllr J Revill, Cllr B Churchus & Cllr D Harrison.

Also present: Mrs T Charteress & Mrs A Reynolds and 0 members of the public

Item no	
103/24	To receive apologies Apologies were received from Cllrs Burnell & Fisher Apologies were also received from West Northants Cllr Phil Larratt & the Police
104/24	To receive and approve for signature the minutes of the meeting held on 20th May 2024 RESOLVED: The minutes of the meeting held on 20 th May 2024 were approved as a true record of the meeting and signed by the Vice Chairman.
105/24	To receive Declarations of Interest There were no declarations of interest
106/24	To receive requests for dispensation There were no applications for dispensations
107/24	Public Session The Police sent a detailed crime report Members of the public: There were no members of the public
108/24	To receive the Chairman's Report: The Chairman did not attend the meeting
109/24	To receive the Clerk's Report: <ul style="list-style-type: none">● Library figures for the month of May totalled: 1193● The resident living on the boundary of Wootton & Hackleton Parish with the sinkhole has now filled it● The fence has been installed on the footpath between Tudor Court and the open space has now been completed● Carpark lining will take place as soon as we have a run of dry days● Two benches have been received● The Clerk said she has attended a workshop on health and wellbeing and was proud to report the activities Wootton Parish Council get involved in were commended by the group● The Clerk reported she had sent photos of the work done on the new trees to the Forestry Commission but hadn't heard back from them on the rest of the grant owed● The Clerk advised she had attended a meeting with Northants Highways regarding the alterations to the Queen Eleanor roundabout. Highways informed that National Highways have yet to sign off the plan and that it was unlikely that any work will commence before January 2025● The Clerk advised she was calling a meeting with the Police to come up with a plan to kerb anti-social behaviour during the summer. She advised that the young person who vandalised the van had been identified

	<ul style="list-style-type: none"> • A meeting has taken place with the Methodist Church on High Street as the organisation wishes to sell the building. Valuations will be sent in along with usage and rental costs before the item is put on the agenda for discussion • Anti-social behaviour is on the increase, the clerk will include security for the community centre over the summer on the agenda for the next full council meeting. <p>Action: Clerk</p>			
085/24	<p>To co-opt new councillors to fill one vacant position The Clerk advised that Clare Wanjohi had yet to complete her forms RESOLVED: To agree to co-opt to fill both vacant councillor positions. The Clerk will publish the notice of vacancies. Action: Clerk</p>			
086/24	<p>Finance & Administration</p> <p>a To approve the payments made between 14th May – 12th June 2024 RESOLVED: to approve the payments made between the 14th May – 12th June 2024</p> <p>b To receive the bank balances for the end of May 2024</p> <ul style="list-style-type: none"> • Unity £143,887.47 • Nationwide £ 114,084.59 <p>c To receive the budget vs actuals report Members received the report</p> <p>d To agree the Membership of Northants CALC for 2024 – 2025 RESOLVED: to agree to the membership of Northants CALC for 2024 – 2025</p> <p>e To adopt the Financial Regulations as recommended by the Finance & Community Centre Committee RESOLVED: To adopt the newly written Financial Regulations</p>			
112/24	<p>Finance & community Centre Committee</p> <p>a To receive the Minutes of the Finance and Community Centre Committee RESOLVED: to receive the minutes of the Finance & Community Centre Committee minutes</p> <p>b To agree the Terms of Reference for the Finance & Community Centre Committee RESOLVED: to adopt the Terms of Reference for the Finance & Community Centre Committee.</p>			
113/24	<p>To consider where to site the new benches on the Rec RESOLVED: the new benches will be sited at the top of the Rec next to the attenuation tank</p>			
114/24	<p>To discuss a land transfer from David Wilson Homes to residents in Scholey Close and to confirm the Parish Council has no requirements of the land RESOLVED: That the Parish Council do not wish to take over ownership of this piece of land</p>			
115/24	<p>To consider a request from Wootton Memorial Hall to take back an indoor short mat for bowls which has been on loan since 2001 RESOLVED: To bring the mat back to the community centre</p>			
116/24	<p>To consider documents relating to the 1997 S106 land transfer from David Wilson Homes and to agree to the proposed changes RESOLVED: To agree to the proposed changes raised by David Wilson Homes except for the additional piece of land - No. 05. The Council needs to see the proposed licence wording prior to making a decision on this additional piece of land.</p>			
117/24	<p>To consider representation on the Patient Participation Group of Wootton Medical Centre and to consider hosting the meetings at the community centre RESOLVED: Not to be represented on the Group RESOLVED: To advise the group they can book rooms in line with other groups</p>			
118/24	<p>To consider a quotation for the maintenance of the running track RESOLVED: to agree the quote from Weedwise</p>			
119/24	<p>To discuss an email from a resident of Woodgate Road regarding football parking RESOLVED: to ask the football club to manage the parking by making visitors aware of safety implications when parking on corners and junctions.</p>			
120/24	<p>a To consider the following planning applications:</p> <table border="1" data-bbox="336 1944 1474 2051"> <tr> <td>2023/5978/EIA</td> <td>Land South and East of Grange Park, Northampton</td> <td>Change of Proposal, Amended D&AS, Amended illustrative masterplan Amended highways improvement plan, Amended FRA,</td> </tr> </table>	2023/5978/EIA	Land South and East of Grange Park, Northampton	Change of Proposal, Amended D&AS, Amended illustrative masterplan Amended highways improvement plan, Amended FRA,
2023/5978/EIA	Land South and East of Grange Park, Northampton	Change of Proposal, Amended D&AS, Amended illustrative masterplan Amended highways improvement plan, Amended FRA,		

	Northamptonshire NN7 2EE	Amended Heritage Impact Note Amended Sustainability Statement, Amended facilities plan, Landscape statement (addendum to LVIA), Landscape EIA conformity note, Amended Framework Travel Plan, ES Statement of Conformity, EIA Acoustics conformity note
	RESOLVED: to reiterate the original objection, and that the site is outside the confines of Grange Park (i.e. is in the open countryside), is not allocated for development, and falls within an area (former SNC boundary) where there is 8.65 years of housing land supply (i.e. well above the 5-year requirement). Action: Clerk	
099/24	To receive a report from Councillors attending meetings Cllr Ghavami attended the planning meeting with Grange Park & Quinton	
100/24	Exclusion of the press and public – due to the confidential nature of the business to be transacted the press and public are excluded from the next items on the agenda:	
101/24	RESOLVED: The meeting was closed to members of the press and public at 8.25pm and the closed confidential session re-opened. To discuss & consider staff matters The Clerk advised that an EMO has been recruited to start on 1st July to fill the vacancy. The Facilities Manager has handed his notice. RESOLVED: to advertise the vacancy and recruit a new Facilities Manager. Action: Clerk	
102/24	To note the date of the next meetings: ● Parish Council Meeting Monday 15 th July 2024	
	Close - The meeting closed at 8.40pm	

Signed _____

Date _____



Appendix A

Bill Payment List **15 May - 12 June, 2024**

	Date	No.	Supplier	Amount
Unity Current A/C	15/05/2024	DDR	Kingfisher Office Services LLP	-17.99
	15/05/2024	DDR	SKY WINES LIMITED	-196.31
	15/05/2024	DDR	SKY WINES LIMITED	-939.32
	15/05/2024	DDR	SKY WINES LIMITED	-160.90
	30/05/2024	DDR	Siemens	-82.80
	20/05/2024	DDR	BOC	-133.71
	23/05/2024	DDR	Barton Telecom Services	-115.32

15/05/2024	Online	Chillaire Limited	-3,432.00
17/05/2024	DDR	LWC NORTHAMPTON	-312.83
15/05/2024	Online	Northamptonshire Pension Funds	-718.00
28/05/2024	DDR	Veolia	-196.61
15/05/2024	Online	Weedwise Ltd	-2,670.50
06/06/2024	DDR	Data Protection (ICO)	-35.00
16/05/2024	DDR	Lloyds Bank Card	-199.38
23/05/2024	DDR	LWC NORTHAMPTON	-565.53
31/05/2024	Online	Ashby Computer Services LLP	-108.00
31/05/2024	Online	ESPO	-294.54
31/05/2024	Online	ESPO Energy Gas	-661.24
31/05/2024	Online	Haines Watts	-540.00
31/05/2024	DDR	Quickbooks	-45.60
31/05/2024	Online	Jones Wholesale	-11.26
07/06/2024	DDR	LWC NORTHAMPTON	-948.11
30/05/2024	DDR	LWC NORTHAMPTON	-435.35
31/05/2024	Online	Millennium Cleaning Services	-80.00
31/05/2024	Online	NCALC	-90.00
31/05/2024	Online	MCM	-115.20
01/06/2024	DDR	O2	-14.27
28/05/2024	DDR	SKY WINES LIMITED	-1,217.84
01/06/2024	DDR	SKY WINES LIMITED	-1,131.43
31/05/2024	Online	Weedwise Ltd	-2,670.50
20/05/2024	STO	Personnel Advice & Solutions	-120.00
11/06/2024	Online	Sentinel Lighting Protection & Earthing Limited	-318.00
Total for Unity Current A/C			-£ 18,577.54
Net salary figure, June			14,899.79