

WOOTTON PARISH COUNCIL



NCALC Council of the Year 2020

Curtlee Hill, Wootton, Northampton, NN4 6ED

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Minutes of the **Ordinary Parish Council Meeting** held on **Monday 15th April 2024** at 6.30pm.

Present: Chairman Cllr Emma Fisher, Vice-Chairman Cllr J Servent, Cllr M Callan, Cllr D Harrison, Cllr S Burnell & Cllr J Bilson

Also present: 7 members of the public

Item no	
051/24	<p>To receive apologies Apologies were received from Cllr S Ghavami due to holiday & Cllr R Hensby due to work commitments Apologies were also received from West Northants Cllr Phil Larratt & the police</p>
052/24	<p>To receive and approve for signature the minutes of the meeting held on 18th March 2024 RESOLVED: The minutes of the meeting held on 18th March 2024 were approved as a true record of the meeting</p>
053/24	<p>To receive Declarations of Interest There were no declarations of interest</p>
054/24	<p>To receive requests for dispensation There were no applications for dispensations</p>
055/24	<p>Public Session The Police sent a detailed crime report Members of the public: Members of Wootton St George Youth football team attended the meeting. A representative of the parents of the players raised an issue with the closing of the football pitches during the summer. The Chairman of the football club reiterated the issue and requested that the final league games are allowed to be played during May.</p>
056/24	<p>To receive the Chairmans Report: The Chairman reported she has been trying to speak with the Ward Councillors with reference to the planning applications from Gallagher Homes</p>
057/24	<p>To receive the Clerk's Report:</p> <ul style="list-style-type: none"> • The Clerk advised members about a proposed TRO on Hermitage Way • A meeting has been booked with Gallaghers regarding the planning applications • Highways have decided to off load some work to Parish & Town Councils without consultation or any regard as to whether the councils have the resource to do it • Year-end & Internal Audit is planning for the 25th April • The Clerk advised that the van had been damaged by a young man and the mirrors had been stolen • The police are seeking a young man who was verbally abusing library volunteers • A second sink hole has appeared on Milton Bridge
058/24	<p>To co-opt new councillors to fill three vacant positions RESOLVED: to co-opt Benedict Churchus & Jane Revill onto the parish council</p>
059/24	<p>Finance & Administration a To approve the payments made between 16th March – 10th April 2024 RESOLVED: to approve the payments made between the 16th March – 10th April 2024 b To receive the bank balances for the end of March 2024</p>

	<ul style="list-style-type: none"> • Unity £20,183.05 • Nationwide £113,666.29 <p>c To receive the year end accounts Members received the report. Councillors congratulated the Bookings & Library Teams for exceeding the income targets for 2023/2024</p>															
060/24	<p>To discuss the current effectiveness of the Events Working Group & to consider ways in which the Bar & Functions Manager can be better supported The Clerk advised Cllrs that they need to get involved in events especially helping with the planning. The Clerk said Cllrs are not attending the meetings and don't send apologies. The Clerk said that events can't happen unless Cllrs get more involved. RESOLVED: Cllr Burnell will join the events working group</p>															
061/24	<p>To consider a quote to replace the broken fence near Tudor Court RESOLVED: to agree a quote from Parish & Shires</p>															
062/24	<p>To discuss and consider how to feed into the Local Plan consultation RESOLVED: Cllrs Servent & Callan will feedback suggestions at the next meeting</p>															
063/24	<p>To discuss and consider the Flood Risk Management Strategy RESOLVED: Share the strategy with those houses which were flooded, place the consultation on social media and on the website. Cllr Servent will look at formulating a response for resolution at the next council meeting</p>															
064/24	<p>To consider feeding into WNC supporting biodiversity & habitats RESOLVED: Cllr Bilson will take on this work</p>															
065/24	<p>To consider the following planning applications:</p> <table border="1"> <tr> <td>2024/1284/FUL</td> <td>2 Wickery Dene, Wootton Fields</td> <td>Proposed replacement conservatory roof and frames RESOLVED: No comment</td> </tr> <tr> <td>2024/1434/MAO</td> <td>Land North of Caroline Chisholm School Wootton</td> <td>Outline application with access unreserved for up to 160 houses including infrastructure, hard and soft landscaping, public open space and associated works. RESOLVED: to agree to the advice of the planning consultant and to advise WNC that the Parish Council cannot be asked to comment on a planning application which is outside of any local plan and is a piecemeal application. The council would prefer to see one application showing the bigger picture & infrastructure</td> </tr> <tr> <td>2024/1516/FULL</td> <td>Dobbies Garden Centre</td> <td>Electric vehicle charging hub (EV hub) with associated works RESOLVED: No comment</td> </tr> <tr> <td>2024/1517/ADV</td> <td>Dobbies Garden Centre</td> <td>Electrical vehicle charging hub signage RESOLVED: No comment</td> </tr> <tr> <td>2024/1751/FULL</td> <td>15 Homestead Rise, Wootton</td> <td>Single storey side extension, single storey rear extension, garage conversion, loft conversion with a front and rear dormer. Internal and external reconfigurations. RESOLVED: to comment on a possible problem with the solar panels on number 14 Homestead Rise</td> </tr> </table>	2024/1284/FUL	2 Wickery Dene, Wootton Fields	Proposed replacement conservatory roof and frames RESOLVED: No comment	2024/1434/MAO	Land North of Caroline Chisholm School Wootton	Outline application with access unreserved for up to 160 houses including infrastructure, hard and soft landscaping, public open space and associated works. RESOLVED: to agree to the advice of the planning consultant and to advise WNC that the Parish Council cannot be asked to comment on a planning application which is outside of any local plan and is a piecemeal application. The council would prefer to see one application showing the bigger picture & infrastructure	2024/1516/FULL	Dobbies Garden Centre	Electric vehicle charging hub (EV hub) with associated works RESOLVED: No comment	2024/1517/ADV	Dobbies Garden Centre	Electrical vehicle charging hub signage RESOLVED: No comment	2024/1751/FULL	15 Homestead Rise, Wootton	Single storey side extension, single storey rear extension, garage conversion, loft conversion with a front and rear dormer. Internal and external reconfigurations. RESOLVED: to comment on a possible problem with the solar panels on number 14 Homestead Rise
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066/24	<p>To receive a report from Councillors attending meetings Cllr Ghavami has met with the Wombles Cllr Callan has attended the following courses:</p> <ul style="list-style-type: none"> • Responding to planning applications 															

	<ul style="list-style-type: none"> • Audit & accountancy for year end • Understanding community part one • FOI for councils
067/24	Exclusion of the press and public – due to the confidential nature of the business to be transacted the press and public are excluded from the next items on the agenda:
068/24	<p>To discuss & consider staff matters</p> <p>The Clerk advised Members of changes to booking staff working hours and of a vacancy in the EMO team.</p> <p>Councillors were advised of the Notice of Retirement of the Clerk. Members delegated power to Cllrs Fisher & Servent and the Clerk to advertise and interview for the position and to revert back to council with a recommendation for appointment</p> <p>RESOLVED: to delegate power to the Chairman, Vice Chairman & the Clerk to advertise and interview for the position and to revert back to council with a recommendation for appointment</p>
069/24	To note the date of the next meeting – Annual Parish Council Meeting: 20th May 2024. Annual Parish Meeting: 8th May 2024
	Close - The meeting closed at 19.56pm

Signed _____

Date _____

Appendix A

Bill Payment List
16 March - 10 April, 2024

	Date	No.	Supplier	Amount
Unity Current A/C				
	20/03/2024	DDR	BOC	-124.36
	28/03/2024	DDR	Kingfisher Office Services LLP	-37.10
	25/03/2024	DDR	PWLB	-2,607.00
	30/03/2024	DDR	Veolia	-196.61
	26/03/2024	Online	HMRC	-3,127.51
	26/03/2024	Online	LGPS	-2,991.94
	26/03/2024	Online	Almac	-2,255.00
	26/03/2024	Online	Ashby Computer Services LLP	-52.56
	22/03/2024	DDR	Barton Telecom Services	-102.41
	26/03/2024	Online	ch4 central heating supplies	-90.00
	26/03/2024	Online	ch4 central heating supplies	-80.00
	26/03/2024	Online	ESPO	-277.08
	26/03/2024	Online	ESPO Energy Gas	-1,114.51
	26/03/2024	Online	Jones Wholesale	-161.70
	26/03/2024	Online	MCM	-319.57
	26/03/2024	Online	Millennium Cleaning Services	-80.00
	26/03/2024	Online	NCALC	-100.80
	01/04/2024	DDR	2	-13.61
	26/03/2024	Online	TotalEnergies	-4,298.20
	26/03/2024	Online	WF Education Group Ltd	-57.60
	26/03/2024	Online	WF Education Group Ltd	-849.84
	18/03/2024	DDR	Lloyds Bank Card	-105.38
	20/03/2024	STO	Personnel Advice & Solutions	-120.00
	28/03/2024	Online	Weedwise Ltd	-2,670.50
	18/03/2024	DDR	Global Payments	-346.50
				-£
Total for Unity Current A/C				22,179.78

