

WOOTTON PARISH COUNCIL



NCalc Council of the Year 2020

Curtlee Hill, Wootton, Northampton, NN4 6ED

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Minutes of the **Ordinary Parish Council Meeting** held on **Monday 19th February 2024** at 6.30pm.

Present: Chairman Cllr Emma Fisher, Vice - Chairman Cllr J Servent, Cllr M Callan, Cllr D McClellan, Cllr H Hodgkinson, Cllr D Harrison & Cllr R Hensby

Also present: 2 members of the public

Item no	
018/24	To receive apologies Apologies were received from Cllr S Ghavami due to holiday & Cllr S Burnell due to work commitments
019/24	To receive and approve for signature the minutes of the meeting held on 15th January 2024 RESOLVED: The minutes of the meeting held on 15 th January 2024 were approved as a true record of the meeting
020/24	To receive Declarations of Interest Cllr Hensby declared a non-pecuniary interest in item 027/24b
021/24	To receive requests for dispensation There were no applications for dispensations
022/24	Public Session The Police sent a detailed crime report and PCSO Lee Shelton attended the meeting Members of the public: There were no members of the public present
023/24	To receive the Chairmans Report: The Chairman thanked councillors for attending the volunteer's reception The Chairman reported the half-term library activities are so well attended
024/24	To receive the Clerk's Report: <ul style="list-style-type: none"> • The Clerk advised the meeting that the process for claiming the grant for the latest tree planting scheme has been issued and applied for • The Clerk said there are still some Parish Mags to collect from the office for delivery • The coffee shop is now being correctly charged for exact usage of utilities following the implementation of the sub-meter • The Clerk gave an update on problems with the extension filtration and advised that the company are going to submit a plan going forward for the management of the system • The Clerk advised that she has chased David Wilson Homes who are not responding to emails • The Library Manager and the Clerk met with WNC deputy Leader Cllr Adam Brown. The purpose of the meeting was to discuss levels of access for the Library Manager and to advise WNC that three tiers of library categories are needed to enable Parish Councils to have more flexibility. Cllr Brown will revert • The Clerk attended the Tree Strategy workshop • An online briefing was held by WNC regarding CIL & S106 • Clerks meeting was held in Duston to discuss website options
025/24	To co-opt new councillors to fill two vacant positions RESOLVED: to co-opt Julie Bilson as a parish councillor

026/24	<p>Finance & Administration</p> <p>a To approve the payments made between 11th January – 14th February 2024 RESOLVED: to approve the payments made between the 11th January – 14th February 2024</p> <p>b To receive the bank balances for the end of January 2024</p> <ul style="list-style-type: none"> • Unity £39,733.32 • Nationwide £153,194.98 <p>c To receive the Actuals vs Budget report Members received the report</p> <p>d To receive the Internal Control reports for Q2&3 and to note any action points RESOLVED: to receive the Internal Control reports and to note there were no actions</p> <p>e To discuss the withdrawal of website delivery from 2commune and to consider options RESOLVED: to agree the proposal with Cuttlefish</p> <p>f To consider the renewal of CPRE Membership RESOLVED: to enquire value for money and bring back the item back to a future meeting</p> <p>g To agree the Calendar of Meetings for 2024/2025 RESOLVED: to agree the dates for meeting during 2024/2025 and to add in an August meeting</p>									
	7pm Cllr Harrison arrived late to the meeting									
027/24	<p>Community Centre</p> <p>a To consider increasing the Community Centre room hire charges RESOLVED: to agree the new room hire prices. The vote was unanimously in favour of the increase</p> <p>RESOLVED: to agree a 10% discount for the residents of Wootton Parish The vote was 6-1 in favour of the motion with Cllr Harrison voting against</p> <p>b To consider increasing pitch rental costs RESOLVED: To agree to increase the pitch rental costs The vote was 5-2 in favour of the motion with Cllrs Fisher, Servent, Callan, Hodgkinson & Harrison in favour and Cllrs McClellan & Hensby voting against</p> <p>c To consider increasing bar prices RESOLVED: To increase the bar prices by 10% The vote was 6-1 in favour of the motion with Cllrs Fisher, Servent, Callan, Hodgkinson, Hensby & Harrison in favour and Cllr McClellan voting against</p> <p>d To consider offering residents the opportunity to fund memorial benches The Chairman stated there was not enough information provided to put this to a vote</p>									
028/24	<p>To agree recommendations from the Events Working Group</p> <p>a Friday 24th May – Wootton Bites coinciding with a funday proposal</p> <p>b Thursday 6th June – D-DAY 80 Beacon lighting event</p> <p>c Sunday 3rd November – Firework event</p> <p>d Saturday 30th Nov & Sunday 1st Dec – Christmas Fair</p> <p>e Funday proposal</p> <p>f To agree the purchase of a generic beacon at a cost of £295.00 +VAT</p> <p>RESOLVED: to agree the recommendations by the Events Group</p>									
029/24	<p>a To consider the following planning applications:</p> <table border="1" data-bbox="338 1653 1477 2042"> <tr> <td data-bbox="338 1653 579 1760">2024/0567/FULL</td> <td data-bbox="579 1653 903 1760">40 Farmclose Road, Wootton</td> <td data-bbox="903 1653 1477 1760">Single storey side and rear extensions and internal alterations RESOLVED: No comment</td> </tr> <tr> <td data-bbox="338 1760 579 1868">2024/0785/FULL</td> <td data-bbox="579 1760 903 1868">35 Hocknell Close, Northampton</td> <td data-bbox="903 1760 1477 1868">Proposed single story side extension and new ground floor rear doors and windows RESOLVED: No comment</td> </tr> <tr> <td data-bbox="338 1868 579 2042">2024/0810/MAO</td> <td data-bbox="579 1868 903 2042">Land South Of, Newport Pagnell Road, Hackleton</td> <td data-bbox="903 1868 1477 2042">Outline application with access unreserved for a mixed-use development of up to 285no. units within Use Class C3 (comprising dwellings and apartments) and a mixed-use local centre (Use Classes E and F2), with</td> </tr> </table>	2024/0567/FULL	40 Farmclose Road, Wootton	Single storey side and rear extensions and internal alterations RESOLVED: No comment	2024/0785/FULL	35 Hocknell Close, Northampton	Proposed single story side extension and new ground floor rear doors and windows RESOLVED: No comment	2024/0810/MAO	Land South Of, Newport Pagnell Road, Hackleton	Outline application with access unreserved for a mixed-use development of up to 285no. units within Use Class C3 (comprising dwellings and apartments) and a mixed-use local centre (Use Classes E and F2), with
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			<p>associated infrastructure, hard and soft landscaping, public open space and on-site works.</p> <p>RESOLVED: to request an extension to the planning application</p> <p>RESOLVED: Councillors to send their information to the Clerk by the 1st March</p> <p>RESOLVED: to contact a local planning consultant to obtain information on responding to this planning application</p>
	<p>b To receive the Minutes of the Neighbouring Parish Council's Planning Forum and to consider any action</p> <p>RESOLVED: to continue to participate in the Forum</p>		
030/24	<p>To receive a report from Councillors attending meetings</p> <p>Cllrs Servent & Callan attending a meeting on CIL & S106</p> <p>Cllr McClellan said he attended the Man Cave meeting</p> <p>Cllr Harrison said he had attended a meeting with Preston Hedges School</p> <p>Cllr Callan attended training courses on planning, vat, social media & diversity courses</p>		
031/24	<p>To note the date of the next meeting – Parish Council Meeting 18th March 2024</p>		
	<p>Close - The meeting closed at 20.44pm</p>		

Signed _____

Date _____

Appendix A

Bill Payment List
11 January - 14 February, 2024

	Date	No.	Supplier	Amount
Unity Current A/C				
	22/01/2024	DDR	Barton Telecom Services	-93.54
	25/01/2024	DDR	BOC	-124.36
	17/01/2024	DDR	Global Payments	-264.89
	16/01/2024	DDR	Lloyds Bank Card	-52.85
	28/01/2024	DDR	Veolia	-224.22
	29/01/2024	Online	HMRC	-2,992.14
	29/01/2024	Online	LGPS	-2,934.41
	29/01/2024	Online	ESPO Energy Gas	-1,358.74
	26/01/2024	DDR	LWC NORTHAMPTON	-572.30
	29/01/2024	Online	Parish & Shires Tree Specialists	-536.00
	12/02/2024	DDR	PWLB	-9,997.49
	30/01/2024	DDR	Quickbooks	-45.60
	29/01/2024	Online	Safewater Environmental	-126.00
	29/01/2024	Online	Siemens (MOP Smart Infrastructure)	-128.40
	12/01/2024	DDR	SKY WINES LIMITED	-705.74
	29/01/2024	Online	South Northants Responders	-95.00
	01/02/2024	DDR	2	-13.61
	30/01/2024	Online	Weedwise Ltd	-2,670.50
	30/01/2024	Online	NCALC	-80.40
	30/01/2024	Online	Etiquette Services Ltd	-2,964.60
	30/01/2024	Online	Ashby Computer Services LLP	-52.56
	30/01/2024	Online	ESPO	-263.52
	02/02/2024	DDR	Grenke Leasing Limited (CCTV)	-62.71
	01/02/2024	Online	Edge IT Systems LTD	-547.20
	01/02/2024		Garden Machines Ltd	-445.57
	01/02/2024	Online	Pathfinder Legal Services Limited	-15.00
	01/02/2024	Online	Webb House	-102.00
	09/02/2024	DDR	West Northants Council (Business Rates)	-177.42
	09/02/2024	DDR	West Northants Council (Business Rates)	-384.00
	09/02/2024	DDR	West Northants Council (Business Rates)	-72.50
	20/01/2024	STO	Personnel Advice & Solutions	-120.00
	30/01/2024	DDR	Siemens	-82.80
	13/02/2024	DDR	Booker Ltd	-129.93
	09/02/2024	DDR	Eposnow	-102.00
	14/02/2024	DDR	Global Payments	-220.15
Total for Unity Current A/C				- 28,758.15