



Curtlee Hill, Wootton, NN4 6ED

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To: All Parish Councillors

You are hereby summoned to attend the **Ordinary** meeting of **Wootton Parish Council** to be held at Wootton Community Centre on **Monday 15th January 2024** commencing at **7.00pm** for the purpose of transacting the following business. Members of the public and press are invited to attend.

Issued by:

Date: 10th January 2024

Tina Charteress

Agenda

- 001/24 To receive apologies**
- 002/24 To receive and approve for signature the minutes of the meeting held on 18th December 2023**
- 003/24 To receive declarations of interest under the Council's Code of Conduct related to business on the agenda**
(Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting during the transaction of that item of business.)
- 004/24 To receive requests for dispensation** – requests for dispensation must be made to the Proper Officer in writing
- 005/24 Police & Public Session**
(Members of the public are invited to address the Council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Representations shall not require a response at the meeting nor start a debate. Members of the public should address the chairman of the meeting, who may direct that a written or oral response be given.)
- 006/24 To receive the Chairman's Report**
- 007/24 To receive the Clerk's Report**
- 008/24 To co-opt new councillors to fill two vacant positions**
- 009/24 Finance & Administration**
- a To approve the payments made between 14th December 2023 – 10th January 2024
 - b To receive the bank balances for the end of January 2024
 - c To receive the Actuals vs Budget report
 - d To consider changing the meeting start time to 6.30pm
- 010/24 To consider information received on the library apprenticeship scheme**
- 011/24 To agree the Budget for 2024/2025**
- 012/24 To agree the Precept for 2024/2025**
- 013/24 Open Spaces**
- a To consider what the council can do to conserve and enhance biodiversity in the area
 - b To plant a new tree to replace the diseased ash once it is removed

- 014/24** **To discuss the Community Governance Review and to consider a response**
- 015/24** **To consider taking action with WNC regarding the lack of consultation on major planning applications in adjacent parishes**
- 016/24** **To receive a report from Councillors attending meetings**
- 017/24** **To note the date of the next meeting – Parish Council Meeting: 19th February 2024**