

**Curtlee Hill, Wootton, NN4 6ED**  
**Tel: 01604 705055 Email: clerk@woottonparishcouncil.gov.uk**  
**www.woottonparishcouncil.gov.uk**

**To: All Members of the Finance and Community Centre Committee:**

You are hereby summoned to attend an **Ordinary** meeting of the **Finance & Community Centre Committee** to be held in the Parish Office at **Wootton Community Centre** on **Monday 13<sup>th</sup> January 2025** commencing at **6.30pm** for the purpose of transacting the following business. Members of the public and press are invited to attend.

**Issued by:**

**Date: 7<sup>th</sup> January 2025**



### AGENDA

**FCC/25/01 To receive apologies for absence**

**FCC/25/02 To approve the minutes of the Finance Committee Meeting held on Monday 2<sup>nd</sup> December 2024**

**FCC/25/03 To receive declarations of interest under the Council's Code of Conduct related to business on the agenda**

*(Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting during the transaction of that item of business).*

**FCC/25/04 To receive requests for dispensation**  
*(Requests for dispensation must be made to the Proper Officer in writing).*

**FCC/25/05 Public Session**

*(Members of the public are invited to address the Council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Representations shall not require a response at the meeting nor start a debate. Members of the public should address the chairman of the meeting, who may direct that a written or oral response be given).*

**FCC/25/06 To review the actuals vs budget report**

**FCC/25/07 Resolve to recommend to full council to adopt the contractual agreements policy**

**FCC/25/08 Resolve to recommend to full council an hourly rate for supporting the Memorial Hall with Environmental Maintenance Officer assistance**

**FCC/25/09 Resolve to consider costings for two soakaways at the pocket park and to recommend to full council**

**FCC/25/10**    **Resolve to agree the draft budget and precept demand for the financial year 2025/2026 to be recommended to full council**

**FCC/25/11**    **Close**

**Date of the next meeting finance and community centre committee meeting: 3<sup>rd</sup> March 2025**